*AGENDA*

Board Meeting

Riverhills Elementary PTA

November 17, 2014

Jamie Malloy called the meeting to order at 2:00 p.m. and adjourned it at 2:49 p.m.

Attendees

Heather Bruton

Todd Connolly

Diana Favata

Laura Kane

Jamie Malloy

Courtney Mathis

April Morris

Robert Mueller

Administration

1. Secretary position

Laura Kane entered a motion and seconded by Diana Favata for Courtney Mathis to chair the position as secretary.

1. School of Excellence – Plan
2. Interpreters to be included. Advertisement noting the availability of Spanish interpreters will be placed in the school newsletter and on the school’s website. The advertisement will also be encouraging parents to send in letters of recommendation if they see a need for interpreters in any other language.
3. Advertising that Open House will be available for 5th Grade Magnet will be used as a tool to gain more parental involvement the when transitioning their child(ren) to middle school.
4. Information for Parent University will be given out on Thursday in the students’ folders. Also at Parent University the Superintendent will speak about the common core.

Financial Update

 As of October 1-31, 2014, the beginning balance reported is $8,569.37 and the ending balance is reported is $11,035.45.

Communication

 Items for the next newsletter:

1. Laura motioned and seconded by April for the proposing amendment: to budget and add on the cost for the Holiday CD. The cost to be determined at a later date.
2. Holiday Shoppe will be held December 15-19, 2014.

A preview will be given during school hours. All gifts are under $10.00. Two to three volunteers are needed during the school hours of 9:00 a.m. – 1:00 p.m.

1. “Holiday Bakery” cookie exchange is set for December 19, 2014. Donated baked goods are needed.
2. Holiday grams and spirit sticks will be going out in the Thursday folders beginning December 4, 2014 and will be delivered December 19, 2014.
3. All Pro Dad will be held December 18, 2014. Setup to begin promptly at 6:45 a.m. event starts at 7:30a.m.
4. Reflections had two (2) winners.
5. We received $170.00 profit for Graffiti Junction “Spirit Night”
6. Movie Night is scheduled for Friday, February 20, 2015.
7. Annual Yearbook cover was submitted and approved.

Minutes recorded by Courtney Mathis