MINUTES

[Riverhills Elementary PTA Minutes]

3.16.2015 | 2pm | Meeting called to order by Jamie Malloy

# In Attendance

Jamie Malloy Anderson

Laura Kane Favata

April Morris Robinson

Kimberly Kirby Edler

Brooke Heather

Connolly Looper

# Board

Kimberly Kirby was nominated as the new Secretary. A motion to elect Kimberly was made by Jaime Malloy and seconded by Laura Kane. All present voted in favor, Kimberly Kirby was confirmed as the new Secretary.

# Admin

1. School of Excellence follow-up – (translators, transition to middle, community programs)
   * 1. Info about needing/having translators in newsletter? –
     2. Info about Parent University in emails, email newsletter - Parent University has information on transitioning to middle school, common core and various other topics. No reservations are needed to attend a Parent University. Information about Parent University will be put into the newsletter. We could potentially use Parent Link to email info about Parent University. Also a text blast can be sent. There are roughly 109 people signed up to receive txt messages. (This includes teachers, and sometimes both parents of a single household.)  
        There is also a brochure available in our Guidance Suite about transitioning to middle school.
     3. Maybe info about kids programs at the library, etc.? - Putting a link for the library event calendar onto the PTA website
     4. What else? Community programs, resources, etc. - YMCA offers reduces membership and programs fees to qualifying families. Contact Social Worker for other potential programs.
2. Nominations / Elections Committee –
   * 1. Members are: April Morris, Brenda Strickland and Kimberly Kirby.
     2. Jamie, Laura, and Brenda will run for current positions
     3. April Morris is running for President Elect 2015-1016
     4. Open positions are : Secretary, Ways & Means, Membership, Box Tops, Fall Fest Chair, and Teacher Liaison (A. Robinson will be out the beginning of the 2015-2016 school year) ect.
     5. A flyer will be created to be placed in Thursdays folders asking parents to respond if interested in holding or running for a position.
     6. The vote for office will be held on the May 5th meeting.

# Budget

Funds -   
 Start: 8740.25  
 End: 10,540.21

(Note – Tech fund has not been used YTD and has 1000.00)

Upcoming Expenses –

BrainPop

Yearbook

Die Cut License

Fifth grade events- (Banquet, field trip)

iMom / All Pro Dad - Over budget for iMom and All Pro, may need to make a motion to increase allotted funds.

# Communications

1. More email newsletters? Increase frequency of PTA communication to Parents to 1-2 times a month via email. Include information on current events and upcoming events. Will be sending one out this week concerning   
    i. River Fest Auction items

ii. School history / 50th anniversary event in the Media center during River fest. From 5pm-6pm

iii. Upcoming Parent University

iv. Yearbook Deadline for Pre-Orders and Early Bird pricing ( April 5th)

v. Will also send out a flyer in Thursday folders about auction items for River Fest  
 vi. Connolly will also announce big ticket items daily to increase student awareness and hype. Such as:

a. Teachers available for bidding on

b. Class popcorn / Snow Cone Party

c. (4) 1 day Park Hoppers for Disney

d. (4) 1 day Single admission tickets to Sea World

1. Items for April newsletter

i. Admin Week – (April 20th – 24th)

ii. Teacher appreciation week (May 4th – May 8th)

iii. Chick-fil-A spirit night - April 20th

iv. Picnic in the Park (combined with Fit for 5th) – April 24th

v. Fit for 5th walk a thon – 3:30- 5pm

vi. Picnic in the Park – 5pm -7pm

vii. PTA elections – Held on the May 5th general assembly

# Business Partnerships

Oz sent out a flyer requesting volunteers to join the committee for Business Partnerships, but received no response. Thus, the Business Partnership effort has been placed on hold until 2015-2016 school year

1. Is there a conflict of interest to ask SAC members about being business partners? Unknown.

# Ways and Means

A. River Fest auction update – Will be auctioning off multiple Teacher for Day experiences, (4) 1 day Disney Park Hoppers, (4) 1 day admissions to Sea World, (1) class popcorn party, (1) class snow cone party, parking spot, and various other items. Sending out email newsletter and a flyer on Thursday.

B. TacoSon spirit night – 3/25

C. Chick-fil-A spirit night – 4/29, need sign-up sheet for teachers? No teacher signups will be done for this event due to testing week.

D. Founding Families – is this realistic? Tiles vs. Bricks: “Pin in it”. Potential Tile Night in the 2015-2016 school year.

# Programs

A. iMom – 3/26

i. bagels, donuts, fruit, coffee, juice, etc. –  
 a. Speak to local business about donating items.

b. Compare cost of using Cafeteria resource to those of Sam’s / Costco

c. Over budget on this program, in the future a motion maybe necessary to increase funds.

B. Testing – Treats for Teachers – Brenda has submitted a plan of action. Will be shopping for items needed on March 17th. SAC is going to host 1 day and so is a third party.

Monday – Coffee Bar Thursday - Soda and Candy bars

Tuesday – water and granola bars Friday – Klondike bar ice cream

Wednesday – Snacks

C. Talent Show – collaborate with Daniels/spring concert – what do they need from us?

i. Date is May 5th

ii. Brenda / Kim will contact Daniels to see how the PTA can be of assistance.

D. Admin appreciation (week of 4/20?) Brenda has submitted a plan of action.

Monday – Sack Breakfast Thursday – Candy bars

Tuesday – Gift (DD gift card) Friday – Hot Lunch

Wednesday - Sack Lunch

E. Teacher appreciation (week of May 5/4) Brenda has asked for a committee to be formed for this event. Plan is for Monday – Hot Breakfast Thursday – token of appreciation

Tuesday – Coffee Bar and Snacks Friday – Dinner to Go

Wednesday – Hot Lunch

F. Brainpop? – Needs to be renewed. Unsure if there will be a matching grant or if funds from an existing grant can be used to assist in the renewal.

G. 5th Grade banquet and activities

i. Need to form a committee for 5th Grade banquet

ii. Walk A Thon has been planned for the main fundraiser. To take place in conjunction with Picnic in the Park on April 24th from 3:30pm – 5pm.

iii. Need to create Sponsor forms / packets

# Yearbook

i. Yearbook total quantities due by April 6th. Students and Teachers have until April 5th to order yearbooks at the 25.00 early bird special cost (for soft cove) or purchase a custom package with upgrades

ii. After the April 5th deadline, yearbooks will still be available for purchase. However, there will be a limited quantity so all further sales will be on a first come, first serve basis and will be softcover only. The cost will also increase to 30.00 per yearbook.

iii. As of 3.16.2015 we have sold 26 yearbooks of the 100 needed to reach goal.

iv. Need more pictures of activities from 1st, 3rd, and 5th grade.

v. A reminder text plus a flyer will be sent out to Parents about the deadline.

# Motion to adjourn was made at 3:00 pm and was passed unanimously.